

**Lori E. Lightfoot** Mayor **Department of Police · City of Chicago** 3510 S. Michigan Avenue · Chicago, Illinois 60653 **David O. Brown**Superintendent of Police

06/08/2020

Invisible Institute Chicago IL 606

RE: FOIA REQUEST of June 05, 2020, Reference # P584723-060820

Dear Invisible:

The Chicago Police Department is in receipt of your Freedom of Information Act (FOIA) request. On June 05, 2020, the following request was received.

Copies of the attachment sheets, summary digest report, and any other final disposition documentation (e.g., an Administrative Closure order, mediation agreement, grievance decision or arbitration award) for each of the following CR investigations. If possible, please provide all files associated with each individual CR together in one PDF file per CR number. 1080836 1075618 1076063 1085870 1079354 1061660 1070850 1044352 307967 295382 234433 271677 274474

FOIA requires each public body to promptly respond to a request for public records, either by complying or denying the request, within 5 business days after the public body has received the request. Under the Freedom of Information Act, a public body may extend the time to respond to a FOIA request by up to 5 business days.

Due to the COVID-19 pandemic and the Governor's issuance of a disaster proclamation, the Chicago Police Department (CPD) is taking preventive measures in attempt to control the spread of the virus. Therefore, the CPD has chosen to allow Department members assigned to the Freedom of Information Act (FOIA) Unit to work remotely and has partially closed its office due to sworn members assigned to administrative duties being deployed to the field for public safety. In addition, as more and more individuals become ill or come into contact with someone infected with COVID-19 and are isolated or quarantined, members of CPD FOIA Unit may be unable to report to work. In such circumstances, CPD may assert exceptions outlined in 5 ILCS 140/3(e), particularly if responding to the request is unduly burdensome in the circumstances, requires review by an unavailable staff member, or requires resources to obtain records located off-site.

Please keep in mind that FOIA allows CPD and the requester to come to a mutually agreeable response period to comply with a FOIA request. Members of the public and media are asked to keep these considerations in mind and are strongly encouraged to work with public bodies to agree on reasonable and appropriate response times in light of the public health concerns we all face. Given that the length of the pandemic remains unknown and that staffing levels have been reduced, during this statewide emergency declaration, CPD may treat a FOIA request as unduly burdensome, in the event that it is not feasible for CPD to comply with or deny a request for public records within 5 business days after its receipt of the request or the time for response was properly extended under 5 ILCS 140/3(e) because it would unduly burden CPD's operations during the COVID-19 pandemic.

At this time, we are extending the time to respond to your request by an additional 5 business days.

If you have any questions, please contact our office at 312-745-5308 or at the following address:

Chicago Police Department Attention: Freedom of Information Officer Office of Legal Affairs, Unit 114 3510 S. Michigan Ave. Chicago, IL 60653

Sincerely,

Maria Acosta

Freedom of Information Officer Chicago Police Department