

VFPD17000336

FAML4010 V5.1		*** CITY OF LONG BEACH FAMIS - PRODUCTION ***		05/03/2017	
LINK TO:		DOCUMENT HEADER		4:32 PM	
		NOTEPAD : N			
DOCUMENT CATEGORY	:	VF VOUCHER FAMIS PAYMENTS BY DEPARTMENT			
ENTERED BY	:	[REDACTED] (A1 TEMP) A/P			
DOCUMENT NUMBER	:	VFPD17000336	INITIATING DEPT	:	PDFBFD
INPUT PERIOD (MM YYYY)	:	05 2017 MAY			
VENDOR NUMBER / SUFFIX	:	V059161 01	APPROVAL TYPE	:	01
VENDOR NAME	:	EMBASSY CONSULTING SERVICES LLC			
VENDOR ADDRESS	:				
STREET	:	11278 LOS ALAMITOS BLVD, #232			
CITY / STATE / ZIP	:	LOS ALAMITOS	CA 90720	COUNTRY: USA	
DEA NAME	:				
BANK NUMBER	:	TREAS NO :			
DUE DATE	:	05/03/2017	SINGLE CHECK		: Y
DOCUMENT AMOUNT	:	45.00	CURRENCY CODE	:	
NUMBER OF LINES	:	1	RESPONSIBLE UNIT	:	

Payment Type (Check one box)		
Direct Payment	<input checked="" type="checkbox"/>	VF
Wire Transfer	<input type="checkbox"/>	WT
One-Time Vendor	<input type="checkbox"/>	V1

# City of Long Beach, California

## DIRECT PAYMENT

Pay To: Vendor No. *	<input type="checkbox"/>	<input checked="" type="checkbox"/>	V	0	5	9	1	6	1	<input type="checkbox"/>	0	1
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\* Do not put SSN in above box

Tax ID

Sufx

Please use the New Vendor section below.

Name: Embassy Consulting Services, LLC

Address: 11278 Los Alamitos Blvd. #232

Los Alamitos, CA 90720

For New Vendor's Follow the Instructions Below:

For all new vendors a copy of the vendor's current W-9 Form must be obtained and attached to this payment request. Leave the above vendor number field blank.

Due Date									
0	4	2	8	2	0	1	7		
MO			DAY			YEAR			
Document Total									
\$ 45.00									
Line Total 1									

For Wire Transfers	
Attach Wire Transfer Form and follow standard approval procedures.	
ABA#	

V F P D 1 1 0 0 0 3 3 6

### DEPARTMENT APPROVAL:

I hereby certify that this claim or demand is true and correct as stated and that the expenditure is in accordance with Administrative Regulation 23.1 of the City of Long Beach.

AUTHORIZED SIGNATURE

Date

### PURCHASING APPROVAL:

AUTHORIZED SIGNATURE

Date

Note Pad:

DP No: 17-182

Trans Code	Amount	Index Code (5300)	Sub Object (5200)	User Code (5600)	Grant (5070)	Detail (5070)	Project (5060)	Detail (5060)	Document Reference	G/L 5150	Subsidiary (5350)
1	Description (Maximum of 50 Characters): "Popular Culture" and the Noise it Creates/La Palma, CA/June 13, 2017/De Leon, G.								17-182		
	200	45.00	PD0580MP	245002							
2	Description (Maximum of 50 Characters):										
3	Description (Maximum of 50 Characters):										
4	Description (Maximum of 50 Characters):										
5	Description (Maximum of 50 Characters):										
6	Description (Maximum of 50 Characters):										
Page Total: \$		45.00									

PREPARED BY: Gina Liwanag

PHONE: 8-5530

DATE: 04/28/17

# TRAINING/CONFERENCE - TRAVEL REQUEST

## City of Long Beach Police Department

Requestor <b>GENARO DE LEON</b>		Employee No. (SSN) <b>GENELED</b>		Index Code <b>PD058MP</b>
Date: <b>4-12-17</b>	DID#: <b>JO P3</b>	Bureau/Division <b>SUPPORT/SSD</b>	Daytime Phone # <b>562 570.3158</b>	
Course Title <b>POPULAR CULTURE &amp; THE NOISE IT CREATES</b>		Start Date: <b>6-13-17</b>	End Date: <b>6-13-17</b>	
		Time: <b>0830</b>	Time: <b>1200</b>	
Course Location <b>CITY OF LA PALMA REC &amp; COMM. CTR 7821 WALKER LA PALMA CA 90623</b>		Course Code/Control No. (If Applicable) _____		
Presenter: <b>EMBASSY CONSULTING</b>	Contact Person: <b>JOSEF LEVY</b>	Contact Phone #: <b>562 577-5874</b>		

Circle Appropriate Information for Each Item in the Box Below

Training/Conference	P.O.S.T. Course: Y / <input checked="" type="checkbox"/> N	P.O.S.T. Backfill Qualified: Y / <input checked="" type="checkbox"/> N
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Tuition Cost: \$ 45.00 DATE 4-17-18 **MUST Attach copy of Conference/Training Bulletin/Flyer Literature**

Generally, meals are reimbursable up to \$50/day (breakfast/\$10; lunch/\$15; dinner/\$25) depending on distance and time of training/conference. Tips are reimbursable up to 15% for table services only.

Alcoholic beverages are not reimbursable.

The requestor may be required to use a personal vehicle if a City vehicle is unavailable. Reimbursement for use of a personal vehicle will be made under the City of Long Beach guidelines.

Rental car must be approved by the requestor's Deputy Chief or Bureau Chief.

**Notes & Cost Information (include travel & accommodation needs):**

<b>NO BACKFILL REQUIRED, WILL USE</b>
<b>PERSONAL CAR</b>
<b>REQUEST TUITION TO BE PAID BY DEPT.</b>

**4/12/17**  
1 Requestor Date

**4.14.17**  
2 Division Training Sergeant Date

**5109 4/18/17**  
3 Division Commander/Administrator Date

4 Deputy Chief/Bureau Chief Date

**5087 4/19/17**  
5 Deputy Chief - Support Bureau Date

6 Chief of Police Date

RECEIVED

APR 20 2017

L. B. POLICE DEPT.  
FINANCIAL BUREAU



# EMBASSY CONSULTING SERVICES

Creating Safe Communities

*In Partnership with the La Palma Police Department*

## **“POPULAR CULTURE” AND THE NOISE IT CREATES**

*This class will help participants understand popular culture and how it is impacting our youth. Those who attend will learn about the messages being sent to our youth today, both implicitly and explicitly.*

*This course will help you expand your knowledge of today's popular culture, gain a better understanding of millennials, their unique language and way of thinking. This course is also designed to improve communication between adults and youth by identifying the “noise” that is generated from popular culture.*

### **Target Audience**

*Police officers, educators, parents, social workers and anyone who works with or mentor youth*

### **Presenter:**

**Commander Paul LeBaron**

*Commander LeBaron has presented this course on the Local, State and International level*

**Tuesday, June 13, 2017**

**8:30 am to 12:00 pm**

City of La Palma Recreation & Community Center  
7821 Walker Street  
La Palma, CA 90623

**Tuition - \$45.00**

*Continental breakfast will be served*

### **2 WAYS TO REGISTER**

1. Visit:

**[www.EmbassyConsultingServices.com/register](http://www.EmbassyConsultingServices.com/register)**

- Under the list of upcoming classes, click on "Popular Culture" Tuesday, June 13, 2017
- Complete Booking Form and online payment information through PayPal

2. Send in a check along with the completed Registration Form below.

### **Registration Form**

Name: GENARO DE LEON

LONG BEACH POLICE  
Agency / Title: SERVICES OFFICER  
IV

Email Address: GENARO.DELEON@LONGBEACH.GOV Class: 06/13/2017, Popular Culture

Make checks payable to Embassy Consulting Services, LLC, remit payment to: 11278 Los Alamitos Blvd. #232, Los Alamitos, CA 90720  
For questions, please call (562) 577-5874 or email at [embassycs@gmail.com](mailto:embassycs@gmail.com)

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