VFPD19000152

FAML4010 V5.1 * * * CITY OF LONG BEACH FAMIS - PRODUCTION * * * 12/28/2018 DOCUMENT HEADER LINK TO: 3:51 PM NOTEPAD : N DOCUMENT CATEGORY : VP VOUCHER FAMIS PAYMENTS BY DEPARTMENT ENTERED BY : WILLIAMS ROBERT 86305 INIT

DOCUMENT NUMBER : VFPD19000152 INITIATING DEPT : PDFBFD

INPUT PERIOD (MM YYYY) : 12 2018 DECEMBER

VENDOR NUMBER / SUFFIX : V059161 01 APPROVAL TYPE : 01 : EMBASSY CONSULTING SERVICES LLC VENDOR NAME VENDOR ADDRESS STREET : 11278 LOS ALAMITOS BLVD, #232
CITY / STATE / ZIP : LOS ALAMITOS CA 90720 COUNTRY: USA DBA NAME BANK NUMBER TREAS NO SINGLE CHECK : Y
693.00 CURRENCY CODE : DUE DATE : 12/28/2018 DOCUMENT AMOUNT NUMBER OF LINES : : 7 RESPONSIBLE UNIT : TRANSACTION CODE HASH : TERMS POSTING/EDIT ERRORS :

Payment Type (Chec	k one	box)
Direct Payment	x	VF
Wire Transfer		WT
One-Time Vendor		V1

City of Long Beach, California

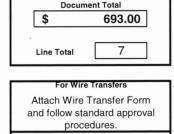
DIRECT PAYMENT

V F P D 1 9 0	00152
DEPARTMENT APPROVAL:	
\mathcal{A} hereby certify that this claim or demand i	is true and correct as
stated and that the expenditure is in accordance	
Administrative Fregulation 23.1 of the City	of Long Beach.
(N () () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () / () /	11V 12/2011
	14 14 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
\authorized signature	Date
PURCHASING APPROVAL:	
	1
AUTHORIZED SIGNATURE	Date
Note Ded	
Note Pad:	
DP No:19-062	

Pay To:	Vendor No. *	V 0 5 9 1 6 1	0 1		
	t SSN in above box e the New Vendor section	Tax ID below.	Sufx		
Name:	lame: Embassy Consulting Services, LLC				
Address:	: 11278 Los Alamitos Blvd. #232				
	Los Alamitos, Ca	A 90720			

For all new vendors a copy of the vendor's current W-9 Form must be obtained and attached to this payment request. Leave the above vendor number field blank.

For New Vendor's Follow the Instructions Below:



Due Date
1 2 2 6 2 0 1 8

MO DAY YEAR

Sub Object User Code Subsidiary Project Detail **Document** G/L Trans **Index Code** Grant Detail (5060)Reference (5350)Code **Amount** (5300)(5200)(5600)(5070)(5070)(5060)5150 /Covarubias, S./Civilian Leadership Course/Fullerton, CA/Jan. 23, 2019 Description (Maximum of 50 Characters): 19-062 PD0580MP 245002 200 99.00 /Spigner, J./Civilian Leadership Course/Fullerton, CA/Jan. 23, 2019 Description (Maximum of 50 Characters): PD0580MP 245002 19-062 200 99.00 /Klopp, T./Civilian Leadership Course/Fullerton, CA/Jan. 23, 2019 Description (Maximum of 50 Characters): 19-062 99.00 PD1096 245002 200 */Cortez, C./Civilian Leadership Course/Fullerton, CA/Jan. 23, 2019 Description (Maximum of 50 Characters): 19-062 200 99.00 PD1096 245002 /Culver, L./Civilian Leadership Course/Fullerton, CA/Jan. 23, 2019 Description (Maximum of 50 Characters): PD0301 245002 19-062 200 99.00 /Maggio, J./Civilian Leadership Course/Fullerton, CA/Jan. 23, 2019 Description (Maximum of 50 Characters): 19-062 PD1060BD 245002 200 99.00 Annette Rygh 594.00 Page Total: \$ 8-7499 DATE: 12/26/18 PREPARED BY: PHONE:

ABA#

CITY OF LONG BEACH

Direct Payment Form Page 2 of 2

V	F				
ect	Detail	Document	I G/L I	Subsidiary	

	Trans Code	Amount	Index Code (5300)	Sub Object (5200)	User Code (5600)	Grant (5070)	(5070)	Project (5060)	Detail (5060)	Document Reference	G/L 5150	Subsidiary (5350)
7	Description	n (Maximum of 50 Chara	icters):	Roberts, J./	Civilian Lea	dership Co	urse/Fullerto	on, CA/Jan.	23, 2019			
	200	99.00	PD1000	245002						19-062		
8	Description	n (Maximum of 50 Chara	icters):		d							
L												
9	Description	n (Maximum of 50 Chara	icters):									
Ľ		-										
10	Description	n (Maximum of 50 Chara	icters):									
		-										
11	Description	n (Maximum of 50 Chara	ecters):								1	
_												
12	Description	n (Maximum of 50 Chara	icters):									
_												
13	Description	n (Maximum of 50 Chara	cters):				T				T	
_	December	n (Maximum of 50 Chara										
14	Description	n (Maximum of 50 Chara	icters):	Г							T	
	Description	n (Maximum of 50 Chara	icters):									
15	Description	-										
	Description	n (Maximum of 50 Chara	acters):									
16		-										
4.7	Description	n (Maximum of 50 Chara	icters):				,					
17		-										
18	Description	n (Maximum of 50 Chara	acters):									
10		-										
19	Description	n (Maximum of 50 Chara	ecters):									
		-										
20	Description	n (Maximum of 50 Chara	acters):				T	T		1		
		-										
P	age Total	\$ 99.00										



CIVILIAN LEADERSHIP COURSE FOR POLICE DEPARTMENT EMPLOYEES

IN PARTNERSHIP WITH THE FULLERTON POLICE DEPARTMENT

GOAL

This interactive course is designed specifically for **civilian law enforcement supervisors and managers**. The goal of this training is to provide participants the opportunity to develop skills and strategies to become engaging and effective supervisors and leaders in their organization.

OVERVIEW

This training will explore leadership, leadership styles, essential elements of building morale, understanding the importance of leadership and the role supervisors play in building effective teams and more.

PRESENTERS

Chief Charlie Celano, Tustin Police Department (ret)

Charlie Celano is a recently retired police chief and has 27 years of law enforcement experience, including over 18 years in supervisory, management and command level positions within the organization. Charlie has taught law enforcement professionals throughout the country and is a graduate of the FBI National Academy Class #258.

Commander Josef Levy, Long Beach Police Department (ret)

Josef Levy has close to 30 years of law enforcement experience and has conducted trainings for thousands of law enforcement professionals throughout the country. He has also trained at the International level, training law enforcement delegations from France, Germany, Israel and Russia.

- DATE -

Wednesday, January 23, 2019

- TIME -

8:00 am to 5:00 pm

- LOCATION -

Fullerton Public Library
Community Room in Conference Center
W. Commonwealth Ave.
Fullerton, CA 92832

- TUITION -

\$99.00

WAYS TO REGISTER

- 1. Visit: www.EmbassyConsultingServices.com/register
 - Under the list of upcoming classes, click on Civilian Leadership Course for Police Department Employees, Wednesday, January 23, 2019.
 - b. Complete Booking Form and online payment information through PayPal.
 - c. Send an email to embassycs@ymail.com or call by credit card.

 to register and request to be invoiced or to pay by credit card.

DETAILS

· Continental breakfast and afternoon snacks will be served

Embassy Consulting Services LLC is owned and operated by Josef Levy, Commander (Retired) Long Beach Police Department. Embassy training seminars are not open to the general public. Embassy seminars are for Law Enforcement personnel or those who, in some capacity, represent law enforcement, public or government agencies. Embassy reserves the right to restrict or deny enrollment or access to any individual. No refunds, however, substitutions will be permitted. For additional information, please visit our website at www.embassyconsultingservices.com.

EMBASSYCONSULTINGSERVICES.COM

CREATING SAFE COMMUNITIES 562.577.5874

TRAINING/CONFERENCE - TRAVEL REQUEST

City of Long Beach Police Department

Requestor	Employee No.(SSN)	Index Code
CONARUBIAS, STEVEN	SKCOVAR	PD 05BO MP
Date: DID#:	Bureau/Division	Daytime Phone #
12/6/18 (3774	SUPPORT 1550	(562) 570-3218
Course Title CIVILIAN LEADERSHIP COURSE	Start Date: 1/23/19	End Date: 1/23/19
FIL POLICE DEPARTMENT EMPLOYEE		Time: 1700
Course Location	Cours	se Code/Control No. (If Applicable)
W. CONMONWEALTH AVE, FULLERON		N/A Contact Phone #:
orial Constitution		
EMBASSY CONSULTING SERVICES EMB	ASSYCS @GMAIL. CO	P
Circle Appropriate Info	rmation for Each Item in the	Box Below
Training Conference P.O.S.T.Co.	urse: Y / N P.O	.S.T. Backfill Qualified: Y 🕦
Tuition Cost: \$ 99	MUST Attach copy of Conf	erence/Training Bulletin/Flyer Literature
Generally, meals are reimbursable up to \$50/day distance and time of training/conference. Tips are		
Alcoholic beverages are <u>not</u> reimbursable.		
The requestor may be required to use a personal of a personal vehicle will be made under the City of		
Rental car <u>must</u> be approved by the requestor's D	Deputy Chief or Bureau Ch	hief.
Notes & Cost Information (include travel & accomi	modation needs):
COST CONERS TUITION & MATERIA	LS. EMPLOYEE W	VILL USE PRIVATE
VEHICLE TO ATTEND AND ATTENDANCE	LE DOES NOT F	LEQUIRE BACKFILL
FOR PATROL STAFFING. SEE ATT	CHED FOYER	
Requestor Date 12. D. 18 12. D. 18 12. D. 18 13. D. 18	4 Deputy Chie	To Support Bureau Date Date Date Date
3 Division Commander Administrator Date	6 Chief of Poli	RECEIVED

DEC 2 0 2018

L. B. POLICE DEPT. FINANCIAL BUREAU

TRAINING/CONFERENCE - TRAVEL REQUEST

City of Long Beach Police Department

Requestor	Employee No.(SSN)	Index Code
SPIBNER, DEFFREY	JESPIGN	PD OSBOMP
Date: DID#:	Bureau/Division	Daytime Phone #
12/6/18 6378	SUPPORT /SSD	(562) 570-3159
Course Title CIVILIAN LEADERSHIP COURS	Start Date: 123/19	End Date: 1/23/18
FOR POLICE DEPARTMENT EMPLOYEE	5 Time: 0800	Time: 1700
Course Location	Course Co	ode/Control No. (If Applicable)
W. COMMON WEALTH ANE, FULLERIN		N/A
Presenter: Contact Per		Contact Phone #:
EMBASSY CONSULTING SERVICES EMB	ASSYCS @ BMAIL. GA	<u></u>
Circle Appropriate Info	rmation for Each Item in the Box	x Below
(Training)Conference P.O.S.T.Co.	urse: Y / N P.O.S	.T. Backfill Qualified: Y / 🕡
	DP:19-062	
Tuition Cost: \$ 99		ence/Training Bulletin/Flyer Literature
Generally, meals are reimbursable up to \$50/day (distance and time of training/conference. Tips are		
Alcoholic beverages are <u>not</u> reimbursable.		
The requestor may be required to use a personal of a personal vehicle will be made under the City of		navailable. Reimbursement for use
Rental car <u>must</u> be approved by the requestor's D	Deputy Chief or Bureau Chie	f
made be approved by the requestor of b	opaty office of baroas office	
Notes & Cost Information (include travel & accommo	dation needs):
	_	
COST COVERS TUITION ! MATER	HALS. Employee	WILL USE PRIVATE
VEHICLE TO ATTEND. ATTENDAN	LE DOES NOT R	LEQUIRE BACKFILL
FOR PATROL STAFFING, SEE	E ATTACHED FLY	IER.
Requestor Date 2 Nation Training Sergeant Date 3 Division Communistrator Date	4 Deputy Chief/Bu 5 Deputy Chief S 6 Chief of Police	Ca) 5181 12/19/18
ı	KI	DEC 2 0 2018
	,	
		B. POLICE DEPT. INANCIAL BUREAU

PD-2250.006(01-17-06)

Tiffany Klo	'PP	PDI096		PD1096	
Date: 12/4/2018	10708	Adm	in/Record	S	Daytime Phone # (562) 570 - 720
Civilian Lead	dership		1/23/2019 300 hrs		End Date: 01/23/2019 Time: 1700 brs
Course Location Pul	blic Library wealth Are. Full	erton.	Course Code/Control No. (If applicable	e)	Time: 1700 hrs
Chief Charlie C	elano (Tustin PD)) Cons	alting Services	Phone #	
Training/Conference	P.O.S.T. Course		on for Each Item in the	Qualified:	YN
Tuition Cost: \$QC		Attach co	oy of Conference/Training	g Bulletin/F	Flyer Literature
Generally, meals are reitime of training/conferen	mbursable up to \$50/day nce. Tips are reimbursab	(breakfaste) le up to 1	st/\$10; lunch/\$15; dinner 5% for table services on	r/\$25) depe ly.	ending on distance and
Alcoholic beverages are	not reimbursable.				
	equired to use a persona made under the City of L			lable. Reir	mbursement for use of a
Rental car must be app	roved by the requestor's	Deputy C	hief or Bureau Chief.		
	Notes & Cost Informa	ation (incl	ude travel & accommo	dation ne	eds):
Request vei	mbursement i	of tu	ition cost. #	99	
			4		
Iffay K	12/4/ Date	2018	4. Deputy Chief/Bureeu	Chief Chief	12/1/2 Days 1/2
2. Division Training Se	2 R	ECE	5. Deputy Chief – Supp	ort Bureau	Date 2/18
3. Pivision dommand	er/Administrator Date	050 1 4	6. Chief of Police	Ry De	Date
		L. B. POLIC			
LBPD Travel Request Fo	orm			PD 2250.0	06(B) (REV. 03/2017)

City of Long Beach Police Department RACT ID mistina Confez Records/Reporting 11191 Course Title Civilian Leadership Time: DB: DOam Course Location Full Pron Public Library Course Code/Control No. (If applicable W. Commonwealth Ave. Fullerton hief Charlie Celano Circle Appropriate Information for Each Item in the Box Below Training/Conference P.O.S.T. Course: Y / N P.O.S.T. Backfill Qualified: Y / N DP: 19-062 Tuition Cost: \$ 99.00 MUST Attach copy of Conference/Training Bulletin/Flyer Literature Generally, meals are reimbursable up to \$50/day (breakfast/\$10; lunch/\$15; dinner/\$25) depending on distance and time of training/conference. Tips are reimbursable up to 15% for table services only. Alcoholic beverages are **not** reimbursable. The requestor may be required to use a personal vehicle if a City vehicle is unavailable. Reimbursement for use of a personal vehicle will be made under the City of Long Beach guidelines. Rental car must be approved by the requestor's Deputy Chief or Bureau Chief. Notes & Cost Information (include travel & accommodation needs): This request also includes breakfast, lunch, and clas. Request reimburgment for turtion Chief - Support Bureau vision Commander/Administrator 6. Chief of Police Pink Caply sent-L. B. POLICE DEPT. FINANCIAL BUREAU

PD 2250.006(B) (REV. 03/2017)

LBPD Travel Request Form

TRAINING/CONFERENCE - TRAVEL REQUEST

Requestor		DACTID		
CULVER, L		RACT ID		Index Code PD 0301
12/5/18	8527	1	nin	Daytime Phone #
CIVILIAN L	EADERSHIP	Start Date: 1/23/19 Time: 0800		End Date: 1/23/19 Time: 1700
FULLERTON PULLER TON	LIBRARY	Course Code/Control No		
CHARLIE CELA		DE	Contact Phone #: 577 -58	, –
	Circle Appropria	te Information for Each Item	in the Box Belov	V
Training/Conference	P.O.S.T. Cours		Backfill Qualified	: Y / N
Tuition Cost: \$		T Attach copy of Conference.	/Training Bulletin/	Flyer Literature
		ay (breakfast/\$10; lunch/\$15 able up to 15% for table serv		ending on distance and
Alcoholic beverages are	<u>not</u> reimbursable.			
The requestor may be repersonal vehicle will be	equired to use a person made under the City of	al vehicle if a City vehicle is Long Beach guidelines.	unavailable. Rei	mbursement for use of a
Rental car must be app	roved by the requestor's	s Deputy Chief or Bureau C	hief.	
	Notes & Cost Inform	nation (include travel & ac	commodation ne	eeds):
1. Requestor	12 _{Da}	te 4. Deputy Chief	i/Bureau Chia	> /2/5/18
2. Division Training Se	ergeant Da	te 5. Deputy Chief RECEIVED	f – Support Bureau	Date 12/18
3. Division Commande	er/Administrator Da		Link Capty	Date Sent-AR
LBPD Travel Request Fo	orm	L. B. POLICE DEPT. FINANCIAL BUREAU		06(B) (REV. 03/2017)

<u> </u>	ong Doddin Gues Department	
JOANNE MAGGIO	JOMAGG1	PD1060BD
Date: DID#: 10858	ADMIN/COMM ENGAGE	Daytime Phone # (562) 570 - 73 5
COURSE TIEL COURSE THE CIVILIAN LEADERSHIP FOR PD EMPLOYEES	Start Date: 1/23/19 Time: 8:00 AM	End Date: 1/23/19 Time: 5:00PM
FULLERTON PUBLIC LIBRA		
Presenter: Contact Pe		
Circle Appropriate	Information for Each Item in the Box Belo	W
Training/Conference P.O.S.T. Course	: Y / N P.O.S.T. Backfill Qualifier	d: Y / N
Tuition Cost: \$ 99.00 MUST	、(9- ○しつ Attach copy of Conference/Training Bulletin	/Flyer Literature
Generally, meals are reimbursable up to \$50/day time of training/conference. Tips are reimbursable	(breakfast/\$10; lunch/\$15; dinner/\$25) de e up to 15% for table services only.	pending on distance and
Alcoholic beverages are <u>not</u> reimbursable.		
The requestor may be required to use a personal personal vehicle will be made under the City of Lo	vehicle if a City vehicle is unavailable. Reong Beach guidelines.	eimbursement for use of a
Rental car <u>must</u> be approved by the requestor's I	Deputy Chief or Bureau Chief.	
Notes & Cost Informati	tion (include travel & accommodation n	eeds):
	1	
## 12/11/18 1. Requestor Date	4 Deputy Chief Bayeau Cille	12/12/13 Date
2. Division Training Sergeant Date	5. Deputy Ohief – Support Bureau	12/3/18 Date
3. Dhislocebranander/Administrator Date	6. Chief of Police	Date
	EC 14 2018 - PINK COREY	Dent-AD

L. B. POLICE DEPT. FINANCIAL BUREAU

only of Long Beach Fonce Department
Tenni-Er Roberts RACTID Index Code PD1000
Date: 12/10/18 10732 Admin/Financial Bureaus 8-5830
Course Title Civilian Ladership Course Start Date: 1/23/19 For Police Pept. Employees Time: 8 am Time: 5 pm
Course Location Fulles for Public Liphany - Commonwealth the, Fullerton 92832 Presenter: All Contact Person: Contact Person: Contact Physics 8:
Contact Person: Contac
Training/Conference P.O.S.T. Course: Y N P.O.S.T. Backfill Qualified: Y / N
Tuition Cost: \$ 99.00 MUST Attach copy of Conference/Training Bulletin/Flyer Literature
Generally, meals are reimbursable up to \$50/day (breakfast/\$10; lunch/\$15; dinner/\$25) depending on distance and time of training/conference. Tips are reimbursable up to 15% for table services only.
Alcoholic beverages are <u>not</u> reimbursable.
The requestor may be required to use a personal vehicle if a City vehicle is unavailable. Reimbursement for use of a personal vehicle will be made under the City of Long Beach guidelines.
Rental car <u>must</u> be approved by the requestor's Deputy Chief or Bureau Chief.
Notes & Cost Information (include travel & accommodation needs):
Tuition costs of \$99.00
* Financial Buleau- please see invoice attached. Though!
1. Pequestor 2 10 18 Date 4. Deputy Chief/Bureau Shief Date
2. Division Training Sergeant Date 5. Deputy Chief – Support Bureau Date RECEIVED
3. Division Commander/Administrator Date 6. Chief of Police Date
L. B. POLICE DEPT.