

January 11, 2024

Thursday

January 2024							February 2024						
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	THURSDAY
	11
8 ^{AM}	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57
	New Arrivals Mission - Daily Check In Microsoft Teams Meeting EOC
9	Charles Holiday City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL
10	Great Lakes St. Lawrence Cities Initiative MyChiExec57 Kenya Jason Weekly Updates; Kenya's Off Weekly IGA Huddle; Microsoft Teams Meet
11	Weekly DNC Chicago 2024 Call; https://us06web.zoom.us/j/ Hold: Travel
12 ^{PM}	Lunch Chicago, Illinois 60611, United States Jason Lee
1	Time w/ Jason/Garien/Alyxx; Garien's Office; Garien Gatewood
2	CPD Briefing 501A MyChiExec57 National Human Trafficking Awareness Day - Mayor's Office Ph 5th Floor Lobby Neal Stevens-Jackson
3	Cabinet Meeting City Hall, Room 501 - A Richard Guidice
4	Standing 4 Top; Mayor's Conference Room; MyChiExec57
5	Hold: We Gotta Get Back to the Crib Preview The 6-Flat, South Side Chicago
6	Dinner MyChiExec57

January 12, 2024

Friday

January 2024							February 2024						
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	FRIDAY	
	12	
8 ^{AM}	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57	
	New Arrivals Mission - Daily Check In Microsoft Teams Meeting EOC	
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11	Lisa/Jason; Jason's Office; Jason Lee	
12 ^{PM}	Southside Operations City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States) MyChiExec57	
1	PR Firm; Microsoft Teams Meeting; Sheila Lockwood	Ray LaHood Phone; Phone [REDACTED]; MyChiExec57
	Kenya/Jason; Jason's Office; Jason Lee	
2		
3	Pizza Party hosted by Kenya, Umi, Bridget and Sydney MY-ConfRoom406A Scheagbe (Umi) Grigsby	CPS Revenue Microsoft Teams Meeting Jennifer Johnson
4	Jason Lee/Genie Kastrup Teams Jason Lee	
5		
6	Chicago GA Dinner Bambola, 1402 W Randolph St, Chicago, IL 60607, USA State Senator Ram Villivalam	

January 13, 2024

Saturday

January 2024							February 2024						
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	SATURDAY
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January 14, 2024

Sunday

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	SUNDAY
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January 15, 2024

Monday

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	MONDAY
	15
	MLK Day
8 ^{AM}	Canceled: New Arrivals Mission - Daily Check In Microsoft Teams Meeting; EOC
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January 16, 2024

Tuesday

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February 2024						
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	TUESDAY
	16
8 ^{AM}	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57
	New Arrivals Mission - Daily Check In Microsoft Teams Meeting EOC
9	Standing Four Top TEAMS MyChiExec57
10	Weekly time for CPD/MO; 121 N La Salle St; Garien's Office RM 501; Garien Gatewood
11	Bridget/Jason Check-In; Jason's Office; Jason Lee
	State Messaging Microsoft Teams Meeting Sydney Holman
12 ^{PM}	Kenya Jason; Teams Meeting; Kenya Merritt
1	Jason/Jackie Check-In; Jason's Office; Jason Lee
	Asylum Seeker Briefing 501-A; Hybrid Option MyChiExec57
2	Master ConcessionAirs; Jason Lee
3	George Wright Meeting MyChiExec57
4	IL/Chicago/Cook County-Federal Interagency Coordination Calls https://fema.zoomgov.com/j/██████████ Office of the RA - FEMA 5
	Blackhawks Amusement Tax Settlement Proposal; CoS's office ; R
	Go Forward Plan City of Chicago Mayors Office; (Hybrid option) MyChiExec57
5	Jason/Karthik; Microsoft Teams Meeting; Jason Lee
6	

January 17, 2024

Wednesday

January 2024							February 2024						
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	WEDNESDAY
	17
	Hold: DC To Jan 19 →
8 ^{AM}	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57 New Arrivals Mission - Daily Check In Microsoft Teams Meeting; EOC
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12 ^{PM}	
1	Decarb Ordinance Mtg.; Room 509 - In Burnham Conference Room ; Team's link added; Richard Guidice
2	Mayor's Office of Community Safety Cabinet Meeting Room 501A Garien Gatewood
3	
4	Contract Renewal Mtg. ; CoS's office ; Brenda Garcia
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January 18, 2024

Thursday

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	THURSDAY
	18
	← From Jan 17 Hold: DC To Jan 19 →
8 ^{AM}	New Arrivals Mission - Daily Check In Microsoft Teams Meeting; EOC
9	Weekly IGA Huddle Microsoft Teams Meeting; Cristina Pacione-Zayas
10	
11	Kenya Jason Weekly Updates; Kenya's Office; Kenya Merritt
12 ^{PM}	
1	TEAMS: Comms Meeting; Microsoft Teams Meeting; Kenya Merritt Micro Home RFP ; Microsoft Teams Meeting; Gabriella Nelson
2	
3	
4	TEAMS: John H. Johnson Monument Meeting; Microsoft Teams Meeting; Kenya Merritt
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6	
	7:30am - 8:00am Prep for Interview with Atlantic(City of Chicago Offices: 1001 Connecticut Ave. NW, Suite 425)

January 19, 2024

Friday

January 2024						
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February 2024						
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	FRIDAY
	19
	← From Jan 17
	Hold: DC
	DB OOO - Danielle Blick
8 ^{AM}	Canceled: Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57
	New Arrivals Mission - Daily Check In
9	Microsoft Teams Meeting; EOC
10	Home Repair - Jason Lee/Ald. Coleman/DOH
	Zoom; Jason Lee
11	
12 ^{PM}	
1	
	Prep session Briefing for Whole School Safety Planning; https://us05web.zoom.us/j/██
2	
3	Boards & Commissions Working Group
	MY-Rm509-Burnham-Conference-Room
	Christian Johns
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January 20, 2024

Saturday

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January 21, 2024

Sunday

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Monday

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2/8/2024 4:16 PM

January 23, 2024

Tuesday

January 2024						
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February 2024						
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	TUESDAY
	23
8 AM	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57 New Arrivals Mission - Daily Check In Microsoft Teams Meeting EOC Pre-City Council Meeting MyChiExec57
9	Pension Working Group Meeting - Monthly Standing City-Hall-Room-1103 Rhett Bomher Weekly time for CPD/MO; 121 N La Salle St; Garien's Office RM 501 Senior Staff Meeting w/Chief of Staff Room 501-A Richard Guidice Bridget/Jason Check-In; Jason's Office; Jason Lee
10	Hiring Taskforce John's Office Bridget Early
11	Jason/Jackie Check-In; Jason's Office; Jason Lee Asylum Seeker Briefing 501-A; Hybrid Option MyChiExec57 Gas Workers Local 18007; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States); MyChiExec57
12 PM	Bears Weekly Meeting 123 N. Wacker, Suite 1500 Richard Guidice Meeting with DM Kenya Merritt, John Rol Meeting with Sam Kukadia; Microsoft Team
1	IL/Chicago/Cook County-Federal Interagency Coordination Calls https://fema.zoomgov.com/j/ Office of the RA - FEMA 5 4Top IGA Springfield 24 Discussion; Burnham; Cristina Pacione-Za
2	Lisa/Jason; Jason's Office; Jason Lee
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January 24, 2024

Wednesday

January 2024							February 2024						
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	WEDNESDAY
	24
	Submit Board Recommendations (https://forms.office.com/[REDACTED]) - Christian Johns
8 AM	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57
	New Arrivals Mission - Daily Check In Microsoft Teams Meeting; EOC
9	Pre-City Council Meeting; City of Chicago Mayors Office (121 N La
10	Hold: City Council
11	
12 PM	
1	Post City Council Presser Prep; MyChiExec57
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3	Kenya Jason Updates; Virtual or Jason's office; Kenya Merritt
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January 25, 2024

Thursday

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February 2024						
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	THURSDAY
	25
8 ^{AM}	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57 
	New Arrivals Mission - Daily Check In Microsoft Teams Meeting
9	EOC 
	Weekly IGA Huddle Microsoft Teams Meeting Cristina Pacione-Zayas 
10	Hold
11	Weekly DNC Chicago 2024 Call; https://us06web.zoom.us/j/... LaWanda Nevland  
	Wisconsin Energy Group and Peoples Gas Meeting; 121 N La Salle, Mayor's Conference Room; MyChiExec57 
12 ^{PM}	Migrant Mission; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States); MyChiExec57 
	Kenya/Jason ; Jason's Office; Jason Lee
1	Jason Lee/Jason Coleman - Project Syncere; City Hall Room 509 - Jason's Office; Jason Lee
	Bond Allocations & BND Strategy; Microsoft Teams Meeting; Jason Lee
2	CPD Briefing 501A MyChiExec57 
3	Cabinet Meeting City Hall, Room 501 - A Richard Guidice 
4	Standing 4 Top Mayor's Conference Room
5	MyChiExec57 
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January 26, 2024

Friday

January 2024						
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February 2024						
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	FRIDAY
	26
8 ^{AM}	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57
	New Arrivals Mission - Daily Check In Microsoft Teams Meeting
9	EOC
10	personal Meeting w/Acting Commissioner Castaneda on The Roof and Po
	Board of Elections Meeting; Microsoft Teams Meeting; Jason Lee
11	Metropolitan Mayors Caucus Zoom; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States); MyChiExec
12 ^{PM}	Four Top; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States); MyChiExec57
1	
2	Jason Lee/James Mo; City Hall Room 509 - Burnham; Jason Lee
3	Cultural Ambassador Check-In; Microsoft Teams Meeting; Jason Lee
4	TEAMS: BND Strategy + Bond Launch Plan Microsoft Teams Meeting Kenya Merritt
5	Follow up TAP / AA / UA: TAP questions and answers from Dec 27 meeting; Room 501- conference A ; Teams Link added; John Roberso
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January 27, 2024

Saturday

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January 28, 2024

Sunday

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	SUNDAY
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11	Airlines Prep; Microsoft Teams Meeting; Jason Lee
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	7:30pm - 8:00pm New Arrivals Update(TEAMS)

January 29, 2024

Monday

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	MONDAY
	29
8 ^{AM}	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57
	New Arrivals Mission - Daily Check In Microsoft Teams Meeting
9	EOC Burnham Hold: Airline Meeting Jason Lee Air Carriers and the City of Chicago Chicago City Hall, Burnham Room 509 Anderson, Kristopher
10	Lori Healey <> Jason Lee Connect; Lori Healey
11	Press Conference Prep; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States); MyChiExec57 Jason Lee/Superintendent Escareno; Microsoft Teams Meeting; Jason Lee
12 ^{PM}	Communications; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States); MyChiExec57
1	Allies Afternoon Lunch (Springfield) 121 N La Salle Dr; Room 1103 MyChiExec57
2	
3	Press Conference room 501-A MyChiExec57
4	Standing Four Top; MyChiExec57
5	4Top Chicago Therapy Collective Walk-Through; CPZ's Office; Cristina Pacione-Zayas
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January 30, 2024

Tuesday

January 2024						
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February 2024						
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	TUESDAY
	30
8 AM	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57
	New Arrivals Mission - Daily Check In Microsoft Teams Meeting EOC
9	Pre-City Council Meeting City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States) MyChiExec57
10	Media Prep; City of Chicago Mayors Office (121 N La Salle St Ste 507 Weekly time for CPD/MO; 121 N La Salle St; Garien's Office RM 501
	Senior Staff Meeting w/Chief of Staff Room 501-A Richard Guidice
11	Bridget/Jason Check-In; Jason's Office; Jason Lee
12 PM	City of Chicago/Wells Fargo Microsoft Teams Meeting Green, Pat M
1	Asylum Seeker Briefing 501-A MyChiExec57
2	Climate Suit Comms; Microsoft Teams Meeting; Jared Policicchio
3	Bears Weekly Meeting 123 N. Wacker, Suite 1500 Richard Guidice
4	IL/Chicago/Cook County-Federal Interagency Coordination Calls https://fema.zoomgov.com/j/██████████ Office of the RA - FEMA 5
	Chief Equity Officer Candidate 4Top Discussion; CPZ's Office; Crist
5	4Top Chief Homelessness Officer Discussion; CPZ's office; Jason Lee
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January 31, 2024

Wednesday

January 2024							February 2024						
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	WEDNESDAY	
	31	
8 ^{AM}	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57 New Arrivals Mission - Daily Check In Microsoft Teams Meeting	
9	EOC Pre-City Council Meeting; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States); MyChiExec57	
10	City Council Special Session City Hall (121 S LaSalle St, Chicago, IL 60603, United States) MyChiExec57	
11		
12 ^{PM}		Hold
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3	Interview with [REDACTED]; Microsoft Teams Meeting; Cristina Pacione-Zayas	
4	Jason Lee/Steven Gaytan Monterrey Security; City Hall Room 509	Meeting w/J. Roberson, J. Rhee & R. Hoxie Microsoft Teams Meeting Sheila Lockwood
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February 1, 2024

Thursday

February 2024

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March 2024

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	THURSDAY
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8 AM	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57
	New Arrivals Mission - Daily Check In Microsoft Teams Meeting
9	EOC
10	
	SF follow-up conversation ; CoS's Office; John Roberson
11	Weekly DNC Chicago 2024 Call; https://us06web.zoom.us/j/██
	Jason Lee/LaForce Baker Lunch (Re-Schedule) 312 Chicago (136 N La Salle St, Chicago, IL 60602, United States)
12 PM	Jason Lee
	Hold: Travel
1	Keiana Barrett; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States); MyChiExec57
	Lisa/Jason; Jason's Office; Jason Lee
2	CPD Briefing 501A MyChiExec57
3	Chief Equity Officer Interview - ██████████; Zoom; Cristina Pacione-Zayas
	Jason Lee/Winton Steward re: Google; City Hall Room 509 - Burnham; Jason Lee
4	
	Standing 4 Top Mayor's Conference Room
5	MyChiExec57
	ORD Updates Microsoft Teams Meeting
6	Anderson, Kristopher

February 2, 2024

Friday

February 2024						
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March 2024						
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31						

	FRIDAY	
	2	
	Hold: LA	
8 ^{AM}	New Arrivals Mission - Daily Check In Microsoft Teams Meeting; EOC	
9		
10	Kenya/Jason; Microsoft Teams Meeting; Jason Lee Hiring Task Force Meeting ; This meeting will be in Teams ; Richard Guidice	
11	PFI Report for Chicago Briefing Teams Cristina Pacione-Zayas	
12 ^{PM}	Sports/Entertainment Working Group City Hall, Room 509 Kenya Merritt	
1	Jason/Jackie Check-In; call [REDACTED]; Jason Lee	Affordable Housing & Homeless Tour w/Mayor Bass Hilda Solis Village, 1000 N Alhambra Ave MyChiExec57
2		
3	Lunch at Amazon Studios Amazon Studios, 9456 Daytona Way, Beverly Hills, California MyChiExec57 Pre-Reception @ Amazon/MGM Studios ; 9456 Daytona Way, Bev	Chief Equity Officer Interview - [REDACTED]; Zoom; Cristina Pacio Boards & Commissions Working Group MY-Rm509-Burnham-Conference-Room Christian Johns
4	Fireside Chat w/ Mayor Karen Bass & Common & Mayor's Panel 9456 Daytona Way, Beverly Hills, CA MyChiExec57	Hold - Core 4 deliberation ; Microsoft Teams Meeting; Cristina Paci
5		
6		
	Live Nation; 9350 Civic Center Dr, Beverly Hills, California; MyChiExec57	

	Sat 3
8 AM	
9 AM	
10 AM	
11 AM	
12 PM	
1 PM	
2 PM	Starbucks Mayors Roundtable Luncheon Fixins Soul Kitchen (800 W Olympic Blvd, Los Angeles, CA 90015, United States) MyChiExec57
3 PM	
4 PM	
	Grammy Museum & Tour GRAMMY Museum (800 W Olympic Blvd, Los Angeles, CA 90015, United States) MyChiExec57
5 PM	
6 PM	
7 PM	

February 4, 2024

Sunday

February 2024							March 2024						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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	SUNDAY
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Monday

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3/6/2024 2:28 PM

February 6, 2024

Tuesday

February 2024

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March 2024

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	TUESDAY
	6
8 ^{AM}	Daily Briefing Call ; Microsoft Teams Meeting; MyChiExec57
	New Arrivals Mission - Daily Check In Microsoft Teams Meeting
9	EOC
10	Weekly time for CPD/MO ; 121 N La Salle St; Garien's Office RM 501; Garien Gatewood
11	
12 ^{PM}	
1	Jason/Jess Touch-Base ; Jason's Office; Jason Lee
2	Asylum Seeker Briefing 501-A MyChiExec57
3	Bears Weekly Meeting 123 N. Wacker, Suite 1500 Richard Guidice
4	White House Briefing: Bipartisan National Security Supplemental IL/Chicago/Cook County-Federal Interagency Coordination Calls https://fema.zoomgov.com Office of the RA - FEMA 5
5	
6	Community Meeting 501 A MyChiExec57

January 10, 2024

Wednesday

January 2024							February 2024						
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28	29	30	31					25	26	27	28	29	

	WEDNESDAY												
	10												
	Submit Board Recommendations [REDACTED] - Christian Johns												
8 AM	Daily Briefing Call; Microsoft Teams Meeting; MyChiExec57												
	New Arrivals Mission - Daily Check In Microsoft Teams Meeting; EOC												
9													
10	Jason Lee/Jerry Parshall Center for American Progress Intro; Microsoft Teams Meeting; Jason Lee												
	Jason Lee/Suzana Mesa Wintrust; Microsoft Teams Meeting; Jason Lee												
11	Bridget/Jason Check-In; Jason's Office; Jason Lee												
	Lunch												
12 PM	Goodell; Jason Lee Mayor Johnson & Roger Goodell Roger Goodell; TEAMS; MyChiE:												
1	Leadership Retreat City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States) MyChiExec57												
2													
3	EDYHS-IGA Sync; Microsoft Teams Meeting; Jennifer Johnson												
4	Digital/Speech Writing Team; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States); MyChiExec57												
5													
6	TNP Internal ; Microsoft Teams Meeting; Bridget Early												