

January 1, 2024

Monday

January 2024							February 2024						
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	MONDAY	Notes
	1 New Years - Holiday	
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief; FEMA Region 5 RWC Morning Brief; F	
9	TMA Event Brief	
10		
11		
12 PM	Spring Review	
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	5:30am - 6:00am OC Brief	

January 2, 2024

Tuesday

January 2024						
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	TUESDAY	Notes
	2	
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief FEMA Region 5 RWC Morning Brief; F	
9	TMA Event Brief	
10		
11	Senior Staff Meeting w/Chief of Staff Room 501-A Richard Guidice CTA Flash - Performance Metrics Review https://us02web.zoom.us/j/9111111111 Bucio, Ilayalith	
12 PM	Spring Review	
1		
2	Travel to next meeting site ; Microsoft Teams Meeting	
3	Bears Weekly Meeting 123 N. Wacker, Suite 1500 ; added Zoom for Carney to Join Richard Guidice	
4	Lisa Scharntz; CoS's office ; Richard Guidice Rich + Chasse bi-weekly check in; Room 509, CoS's Office; Richard Guidice	
5		
6		
	5:30am - 6:00am OC Brief	

Wednesday

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2/8/2024 11:41 AM

January 4, 2024

Thursday

January 2024

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February 2024

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THURSDAY		Notes
	4	
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief Daily Briefing Call; Mic FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief Weekly IGA Huddle Microsoft Teams Meeting; Cristina Pacion	
10		
11	Bridget and Rich Weekl CEO Presentation 69 W. Washington, Suite 2860; 28th Floor Main Conference Room George Wright CTA Flash - Performance f https://us02web.zoom.us Bucio, Ilayalith	
12 PM	Spring Review	
1	Rich and Annette - We Weekly FOIA Mtg.; Roo	
2	CPD Briefing 501A MyChiExec57	
3	Rich Guidice; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602 OEMC Daily Afternoon Conference Call; Call In: Passcode: C	
4	Re: Contracts; JRoberson's office ; John Roberson	
5		
6		
	5:30am - 6:00am OC Brief	

January 5, 2024

Friday

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FRIDAY		Notes
5		
7 ^{AM}	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief; Daily Briefing Call; Mic; FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief	
10	Wrigley Mtg. ; in Burnham ; John Roberson	
11	Chicago JCTAWS Weekly Concall (FIRST Concall-Agenda attached) - updated for reo [REDACTED] PIN# [REDACTED] McMullen, Michael	
12 ^{PM}	Spring Review	
1	Policy Bi-Weekly Meeting - Rich + Umi; CoS's office ; Richard Guidice	
2	Re: pending docs; CoS's office ; Richard Guidice Leslie Guzman - Doc. Review ; CoS's office ; Richard Guidice	
3	Boards & Commissions Working Group MY-Rm509-Burnham-Conference-Room Christian Johns OEMC Daily Afternoon Conference Ca	
4	Meeting re: CARE expansion; MY-Rm509-Burnham-Conference-Room; Garien Gatewoor	
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	5:30am - 6:00am OC Brief	

January 8, 2024

Monday

January 2024						
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MONDAY		Notes
8		
7 AM		
	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief Daily Briefing Call; Mic FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief 2024 Go Forward Plan; City of Chicago Mi	
10		
11	Mtg with the City of Chicago and Chicago Cubs Cubs offices (Tinker Conf. Room) 1101 W. Waveland Avenue, Chicago, IL 60613 Kenney, Crane	
12 PM	Spring Review United Center Mayor Meeting ; Microsoft	
1		
2		
3	Asylum Seeker Briefing 501-A; MyChiExec57	
4	Standing Four Top MyChiExec57	
5		
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	5:30am - 6:00am OC Brief	

January 9, 2024

Tuesday

January 2024

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February 2024

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TUESDAY		Notes
	9	
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief Daily Briefing Call; Mic FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief CFD Contract Meeting; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chic	
10		
11	Senior Staff Meeting w/Chief of Staff Room 501-A Richard Guidice Leslie G. ; Richard Guidice	
12 PM	Spring Review The Car leaves at 12:40 - I	
1	Briefing with Principals N Governor's Office- 555 W. N Lanetta HaynesTurner (Presi Governor Pritzker and Pre 555 W Monroe St; 16th floor MyChiExec57	
2		
3	Ronnie Reese ; Richard Guidice Bears Weekly Meeting 123 N. Wacker, Suite 1500 Richard Guidice OEMC Daily Afternoon Conference Ca	
4	CCA/Prep for Jan 11 Cabinet meeting; City Hall - Burnham Room; Meredith Ament	
5		
6		
	5:30am - 6:00am OC Brief	

January 10, 2024

Wednesday

January 2024

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February 2024

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	WEDNESDAY	Notes
	10 Submit Board Recommendations (https://forms.office.com - Christian	
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief Daily Briefing Call; Mid FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief	
10		
11	CTA Flash - Performance I Rahm Emmanuel; City of C https://us02web.zoom.us Traffic Task Force meeting Jess Higgins; Richard Guid Bucio, Ilayalith Chicago Office-Emergency I krybaltowski@cdotut	
12 PM	Spring Review Jarae Hines; City of Chicago Mayors Office	
1	Leadership Retreat City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60602, United States) MyChiExec57	
2		
3	Rich + Sydney Chat; CoS's Office; Richard Guidice Rich + Jill -Weekly Check-In; CoS's offi OEMC Daily Afternoon Conference Ca	
4	19th Ward Fiber Optic Infrastructure; CoS's office ; Richard Guidice City x HC Weekly Check In; Christy George	
5		
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	5:30am - 6:00am OC Brief	

Thursday

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Richard Guidice 4 2/8/2024 11:42 AM

January 12, 2024

Friday

January 2024

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February 2024

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	FRIDAY	Notes
	12	
7 AM	OEMC Daily Morning C OEMC Daily Morning C Daily Call with COS; cal	
8	Operations Brief Daily Briefing Call; Mici FEMA Region 5 RWC M	
9	38th Annual Interfaith Breakfast Marriott Marquis Chicago 2121 S Prairie Ave, Chicago, IL 60616 TMA Event Brief	
10		
11	Chicago JCTAWS Weekly Concall (FIRST Concall-Agenda attached) - updated for rec [redacted] PIN# [redacted] McMullen, Michael	
12 PM	Spring Review BCEM Monthly Check-In rprater@bigcityem.org Southside Operations City of Chicago Mayors Offi MyChiExec57	
1	Quick Chat. Re: Invoice - Hannah News info; Richard Guidice	
2	Rich + Mary Richardson-Lowry - Weekly Check-In ; CoS's office ; Richard Guidice	
3	Pizza Party hosted by Kenya, Umi, Bridget MY-ConfRoom406A Scheagbe (Umi) Grigsby Chat w/Lory Lypson - Re: Docs on Folder OEMC Daily Afternoon Conference Ca	
4	Angela Tovar Bi-weekly check-in; CoS's office ; Richard Guidice	
5	Policy Bi-Weekly Meeting - Rich + Umi; CoS's office ; Richard Guidice	
6		
	5:30am - 6:00am OC Brief	

January 13, 2024

Saturday

January 2024							February 2024						
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	SATURDAY	Notes
	13	
7 AM		
	OEMC Daily Morning Conference Call;  OEMC Daily Morning Conference Call; 	
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12 PM		
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	OEMC Daily Afternoon Conference Call; Call In:  Passcode:  	
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January 14, 2024

Sunday

January 2024						
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	SUNDAY	Notes
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7 ^{AM}	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
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12 ^{PM}		
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3	OEMC Daily Afternoon Conference Call; Call In: Passcode: C	
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January 15, 2024

Monday

January 2024							February 2024						
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28	29	30	31					25	26	27	28	29	

MONDAY		Notes
15	City Holiday	
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief; FEMA Region 5 RWC M; Canceled: Daily Briefin;	
	Canceled: Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief	
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11		
12 PM	Spring Review	
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3	OEMC Daily Afternoon Conference Call; Call In: Passcode: C	
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	5:30am - 6:00am OC Brief	

January 16, 2024

Tuesday

January 2024

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February 2024

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TUESDAY		Notes
	16	
7 ^{AM}	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief; Daily Briefing Call; Mic; FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief; Standing Four Top TEAMS; MyChiExec57	
10	Chicago Metropolitan BioWatch Quarterly Meeting - 2023 Microsoft Teams Meeting Christopher Shields	
11		
12 ^{PM}	Spring Review	
1	Mondine Harding Re: Digital Budget Pre	
2	Asylum Seeker Briefing 501-A; Hybrid Option; MyChiExec57	
3	Call w/Katie Doyle Re: Telework - Jennifer Cooper - (Katie pls call Rich on his cell); R OEMC Daily Afternoon Conference Call; Call In: Passcode: C	
4	Blackhawks Amusement Tax Settlement Proposal; CoS's office ; Richard Guidice Go Forward Plan City of Chicago Mayors Office; (Hybrid option); MyChiExec57	
5		
6		
	5:30am - 6:00am OC Brief	

January 17, 2024

Wednesday

January 2024							February 2024						
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WEDNESDAY				Notes
17				
7 AM				
	OEMC Daily Morning Conference Call;	OEMC Daily Morning Conference Call;		
8	Operations Brief;	Daily Briefing C;	FEMA Region 5	Daily Call with C
9	TMA Event Brief			
10				
11	CTA Flash - Performance I https://us02web.zoom.us/j/ Bucio, Ilayalith	Traffic Task Force meeting Chicago Office-Emergency I krybaltowski@cdotut	City x HC Weekly Ch	
12 PM	Spring Review			
1	Decarb Ordinance Mtg.; Room 509 - In Bl			
	Jess Higgins - Review Docs; Richard Guidice			
2	Rich + Roger Heath Jr. ; Room 509- Burnham ; Richard Guidice			
	Budget - City Hall Decor; CoS's office ; Teams Link added ; Richard Guidice			
3				
	OEMC Daily Afternoon Conference Ca	Brief MPO budget meeting; Teams ; Rich		
4	Contract Renewal Mtg. ; CoS's office ; Brenda Garcia			
	Quick Chat with Kenya Re: attached note; Richard Guidice			
5				
6				
5:30am - 6:00am OC Brief				

January 18, 2024

Thursday

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February 2024						
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THURSDAY		Notes
18		
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief; FEMA Region 5 RWC Morning Brief; F	
9	TMA Event Brief; Weekly IGA Huddle Microsoft Teams Meeting; Cristina Pacion	
10	Bridget and Rich Weekly check-in; CoS's office ; Richard Guidice	
11	Rich and Annette - Weekly Check-In; CoS's office ; Richard Guidice	
12 PM	Spring Review	
1	Weekly FOIA Mtg.; Room 509- Burnhar	
	Micro Home RFP ; Microsoft Teams Meeting; Gabriella Nelson	
2	Mtg. Potential hire; CoS's office ; Richard Guidice	
	Review Mayor's schedule CoS's office Richard Guidice	
3	CFD Mtg.; Teams - CoS's office ; Richard Guidice	
4	Jess Higgins - Needs to chat about docs; CoS's office ; Richard Guidice	
	Quick chat - Mariana Osoria Re: Expanded Mental Health Services ; CoS's office ; Rich	
5	Kenya Merritt needs five minutes ; Richard Guidice	
6		
	5:30am - 6:00am OC Brief	

January 19, 2024

Friday

January 2024							February 2024						
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FRIDAY				Notes
19				
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;			
8	Operations Brie;	FEMA Region 5;	Canceled: Daily;	Canceled: Daily;
9	TMA Event Brief;			
10				
11	Chicago JCTAWS Weekly Concall (FIRST Concall-Agenda attached) - updated for reo PIN# McMullen, Michael			
12 PM	Spring Review			
1				
2	Christopher Hodges; City Hall, Room 509 ; Richard Guidice Policy Bi-Weekly Meeting - Rich + Umi; CoS's office ; Richard Guidice			
3	Boards & Commissions Working Group MY-Rm509-Burnham-Conference-Room Christian Johns	OEMC Daily Afternoon Conference Ca;		
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	5:30am - 6:00am OC Brief			

January 22, 2024

Monday

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February 2024						
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MONDAY		Notes
22		
Cameron OOO		
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief; Daily Briefing Call; Mic; FEMA Region 5 RWC M; Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief; Reminder: Tabletop Exercise (TTX) Invite / RSVP 525 W Van Buren St, Chicago, Illinois 60661, United States CHIOPS1	
10		
11	Funding Meeting for Convention City Hall, Room 501 A Richard Guidice	
12 PM	Spring Review	
1	Rich + Mary Richardson-Lowry - Weekly Check-In ; CoS's office ; Richard Guidice	
2	Leslie Guzman; Richard Guidice	
3	NASCAR Chicago meeting; City Hall Room 509 - Burnham; Jason Lee Rich + Jill -Weekly Check-In; CoS's office ; Richard Guidice	
4		
5	Chief Homelessness Officer Interview - [REDACTED] Microsoft Teams Meeting; Cristina Pacione-Zayas	
6		
5:30am - 6:00am OC Brief		
7:00pm - 7:30pm NOTE: Officer Heath - Teams Meeting		

January 23, 2024

Tuesday

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February 2024						
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TUESDAY		Notes
23		
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief Daily Briefing Call; Mic FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief Pre-City Council Meeting MyChiExec57	
10	Pension Working Group Meeting - Mont City-Hall-Room-1103 Rhett Bomher	
11	Senior Staff Meeting w/Chief of Staff Room 501-A Richard Guidice	
12 PM	CCA + COS (Prepare for Cabinet Mtg.) ; Spring Review	
1	Asylum Seeker Briefing 501-A; Hybrid Option; MyChiExec57	
2	Gas Workers Local 18007; City of Chica Travel to next meeting site ; Microsoft	
3	Bears Weekly Meeting 123 N. Wacker, Suite 1500 Richard Guidice Meeting with DM Keny OEMC Daily Afternoon	
4	4Top IGA Springfield 24 Discussion; Burnham; Cristina Pacione-Zayas	
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6		
	5:30am - 6:00am OC Brief	

January 24, 2024

Wednesday

January 2024

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February 2024

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	WEDNESDAY	Notes
	24 Submit Board Recommendations (https://forms.office.com/... - Christian	
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief; Daily Briefing C; FEMA Region 5; Daily Call with C;	
9	TMA Event Brief; Pre-City Council Meeting; City of Chicago	
10	City Council	
11	CTA Flash - Performance I https://us02web.zoom.us/j/... Bucio, Ilayalith; Traffic Task Force meeting Chicago Office-Emergency I krybaltowski@cdotut; City x HC Weekly Ch;	
12 PM	Spring Review	
1		
2	Quick Chat - Rich + Jess; CoS's office; Richard Guidice CATA One Swipe List; Microsoft Teams Meeting; Roxann Garza	
3	Jung Yoon, w/Policy (intro chat); CoS's office ; Richard Guidice Quick w/ Chasse; CoS's off; OEMC Daily Afternoon; Quick chat Re: Letter Fire	
4	Mondine H. (Digital Budget Proposal) ; Richard Guidice	
5	Crisis Response; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chicago, IL 60601);	
6		
	5:30am - 6:00am OC Brief	

January 25, 2024

Thursday

January 2024						
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February 2024						
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THURSDAY		Notes
25		
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief Daily Briefing Call; Mic FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief Weekly IGA Huddle Microsoft Teams Meeting; Cristina Pacione	
10	Bridget and Rich Weekly check-in; Co CTA Flash - Performance Metrics Review https://us02web.zoom.us/j/911111111111	
11	Weekly DNC Chicago 2024 Call; htt Wisconsin Energy Group and Peoples Gas Meeting; 121 N La Salle, Mayor's Confere	
12 PM	Spring Review	
1	Weekly FOIA Mtg.; Roo CDPH Move Check-In; Mic	
2	CPD Briefing 501A MyChiExec57	
3	Cabinet Meeting City Hall, Room 501 - A Richard Guidice OEMC Daily Afternoon Conference Ca	
4	Standing 4 Top Mayor's Conference Room; MyChiExec57 Lanetta + Rich ; Lanetta's office 10th Floor	
5		
6		
5:30am - 6:00am OC Brief		

January 26, 2024

Friday

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FRIDAY		Notes
26		
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief Daily Briefing Call; Mic FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief	
10	Plan of Action Meeting - City/County/State City Hall Room 509 - Burnham Cristina Pacione-Zayas	
11	Chicago JCTAWS Weekly Concall (FIRST CARES Follow-Up; 509; Bridget Early PIN# McMullen, Michael	
12 PM	Spring Review Four Top; City of Chicago Mayors Office (1 Bi-weekly Halsted Check-in Microsoft Teams Meeting Alyxandra Goodwin	
1	Policy Bi-Weekly Meeting - Rich + Umi; CoS's office ; Richard Guidice	
2	Rich and Annette - Weekly Check-In; CoS's office ; Richard Guidice Call - Eileen Mitchell Re: Broadband; Phone ; Richard Guidice	
3	Leslie Guzman; Richard Guidice Discuss calendar presented at Senior Sta OEMC Daily Afternoon Conference Ca	
4	TEAMS: BND Strategy + Bond Launch Plan Microsoft Teams Meeting Kenya Merritt	
5	Follow up TAP / AA / UA: TAP questions and answers from Dec 27 meeting; Room 50	
6		
5:30am - 6:00am OC Brief		

January 27, 2024

Saturday

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SATURDAY		Notes
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7 ^{AM}	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
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3	OEMC Daily Afternoon Conference Call; Call In: ; Passcode: C	
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Richard Guidice 7 2/8/2024 11:42 AM

January 29, 2024

Monday

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	MONDAY	Notes
	29 Cameron OOO	
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief; Daily Briefing Call; Mic; FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief Air Carriers and the City of Chicago Chicago City Hall, Burnham Room 509 Anderson, Kristopher	
10	Fire Contract Mtg. ; City Hall , Room 509 - in Burnham ; Richard Guidice	
11	Fire Contract (2 Mtg) City Hall, Room 509 in Burnham Richard Guidice Press Conference Prep; City of Chicago M	
12 PM	Spring Review Communications; City of Chicago Mayors	
1	Rich + Mary Richardson-Lowry - Weekly Check-In ; CoS's office ; Richard Guidice	
2		
3	Press Conference room 501-A MyChiExec57 OEMC Daily Afternoon Conference Ca	
4	Standing Four Top; MyChiExec57	
5	4Top Chicago Therapy Collective Walk-Through; CPZ's Office; Cristina Pacione-Zayas	
6		
	5:30am - 6:00am OC Brief	

January 30, 2024

Tuesday

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TUESDAY		Notes
30		
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief Daily Briefing Call; Mic FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief Pre-City Council Meeting City of Chicago Mayors Office (121 N La Sal MyChiExec57	
10		
11	Senior Staff Meeting w/Chief of Staff CTA Flash - Performance Metrics Review Room 501-A https://us02web.zoom.us Richard Guidice Bucio, Ilayalith	
12 PM	Spring Review	
1		
2	Asylum Seeker Briefing 501-A; MyChiExec57 Travel to next meeting site ; Microsoft Teams Meeting	
3	Bears Weekly Meeting 123 N. Wacker, Suite 1500 Richard Guidice OEMC Daily Afternoon Conference Ca	
4	Chief Equity Officer Candidate 4Top Discussion; CPZ's Office; Cristina Pacione-Zayas	
5	4Top Chief Homelessness Officer Discussion; CPZ's office; Jason Lee Telework; Microsoft Teams Meeting; Sandra Blakemore	
6		
	5:30am - 6:00am OC Brief	

January 31, 2024

Wednesday

January 2024

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February 2024

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	WEDNESDAY	Notes
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7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief; Daily Briefing Call; Micro; FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief Pre-City Council Meeting; City of Chicago Mayors Office (121 N La Salle St Ste 507, Chic	
10	City Council Special Session City Hall (121 S LaSalle St, Chicago, IL 60603, United States) MyChiExec57	
11	CTA Flash - Performance I https://us02web.zoom.us Bucio, Ilayalith Traffic Task Force meeting Chicago Office-Emergency I krybaltowski@cdotutilit	
12 PM	City x HC Weekly Ch Spring Review	
1		
2		
3	Interview with; Micro OEMC Daily Afternoon Conference Ca	
4		
5	Meeting w/J. Roberson, J. Rhee & R. Hoxie Microsoft Teams Meeting Sheila Lockwood	
6		
	5:30am - 6:00am OC Brief	

February 1, 2024

Thursday

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THURSDAY		Notes
	1	
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief Daily Briefing Call; Mic FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief	
10	Training on reporting dept priorities - Option 1; Zoom ; Richard Guidice Bridget and Rich Weekl CTA Flash - Performance I SF follow-up conversation https://us02web.zoom.us	
11	Weekly DNC Chicag Bucio, Ilayalith Rich and Annette - Weekly Check-In; CoS's office ; Richard Guidice	
12 PM	Spring Review Rich/Jeff Levine; CoS's off	
1	Weekly FOIA Mtg.; Roo Keiana Barrett; City of Chi Rich + Jill -Weekly Check-In; CoS's office ; Richard Guidice	
2	CPD Briefing 501A MyChiExec57	
3	Chief Equity Officer Interview - Zoom; Cristina Pacione-Zayas Training on reporting dept priorities - O OEMC Daily Afternoon Conference Ca	
4	Rich + Garien Gatewood ; CoS's office ; R Executive Check-in New Arrival Mission Microsoft Teams Meeting Lanetta HaynesTurner (Presidents Office) Standing 4 Top Mayor's Conference Room; MyChiExec57	
5	ORD Updates Microsoft Teams Meeting	
6	Anderson, Kristopher	
	5:30am - 6:00am OC Brief	

February 2, 2024

Friday

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FRIDAY		Notes
2		
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief FEMA Region 5 RWC M Canceled: Daily Briefin	
9	TMA Event Brief	
10		
11	Hiring Task Force Meetin Executive Check-in New / Microsoft Teams Meeting Citywide DNC Meeting - p Rich's Office @ City Hall Richard Guidice Lanetta HaynesTurner (Presi PFI Report for Chicago Bri Teams Cristina Pacione-Zayas	
12 PM	Spring Review Discuss outside jurisdiction for Metra ; C	
1	Policy Bi-Weekly Meeting - Rich + Umi; CoS's office ; Richard Guidice	
2	Terry Teele - Presentation ; City Hall, Room 509 ; Richard Guidice Angela Tovar Bi-weekly check-in (Rich Chief Equity Officer Interview -	
3	Lisa + CoS - Sch Boards & Commiss MY-Rm509-Burnhar Jess Higgins; Richa Christian John OEMC Daily Aft Leslie Guzman ; Cc	
4	Mary Richardson-Lowry - (Rich will call 4 Hold - Core 4 deliberation ; Microsoft Tea	
5	Telework issue follow-up ; Microsoft Teams Meeting; Sydney Holman	
6		
	5:30am - 6:00am OC Brief	

February 5, 2024

Monday

February 2024							March 2024						
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	MONDAY	Notes
	5	
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief; FEMA Region 5 RWC M; Canceled: Daily Briefin;	
9	TMA Event Brief	
10		
11	CTA Flash - Performance Metrics Review Meeting https://us02web.zoom.us/ Bucio, Ilayalith	
12 PM	Spring Review	
1	Principal Briefing New A Mayors Office Lanetta HaynesTurner (Presi Briefing with Governor an City of Chicago Mayors Cffi	
2	Jess H. Needs 10 minutes ; Richard Guidice	
3	Sueños/Lollapalooza Kick-Off Planning Meeting Chantall Morley Rich + Jill -Weekly Check-In; CoS's offi OEMC Daily Afternoon Conference Ca Quick chat w/Umi; Richard Guidice	
4	Standing Four Top MyChiExec57	
5		
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	5:30am - 6:00am OC Brief	

February 6, 2024

Tuesday

February 2024							March 2024						
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	TUESDAY	Notes
	6	
7 AM	OEMC Daily Morning Conference Call; OEMC Daily Morning Conference Call;	
8	Operations Brief; Daily Briefing Call; Mid; FEMA Region 5 RWC M Daily Call with COS; call Rich's phone; MyChiExec57	
9	TMA Event Brief	
10		
11	Meeting with Dr. Olusimbo Ige City of Chicago Office of the Mayor (121 N La Salle St, Chicago, IL 60602, United States) MyChiExec57 Tamika Jones Re: invoice; CoS's office ; Ri; Jeff Levine - Quick chat; CoS's office ; Ricl	
12 PM	Spring Review	
1	Policy Team + Chief of Staff; in Burnham ; Richard Guidice	
2	Asylum Seeker Briefing 501-A; MyChiExec57	
3	Bears Weekly Meeting 123 N. Wacker, Suite 1500 Richard Guidice Marion Linton + Mondine; OEMC Daily Afternoon	
4	Kenya Merritt; Richard Guidice Bi-Weekly Rich and Chasse; CoS's offic	
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6		
	5:30am - 6:00am OC Brief	